



Addition Checklist – Land Use

For the addition or modification of proposed structures (pools, driveways, sidewalks, patios, rooms, sheds, decks, or etc.) to be built, information will need to be submitted for review. Please use the checklist below and submit the following;

A completed addition application and paid fees

A plat that includes the following information:

- a) Property lines and dimensions of the property – drawn to scale
- b) Footprint (shape) of the house, and its location on the property - drawn to scale
- c) Location and footprint (shape) of all existing structures (e.g., driveway, sidewalk, pool, patio, deck, shed) – drawn to scale
- d) Location and footprint (shape) of the proposed addition you are applying for – to include the dimensions of the proposed addition and the distance from the property lines – drawn to scale

NOTE: items listed in (a-d), **MUST** be drawn to scale using one of the following:

- 1" = 40'
- 1" = 30'
- 1" = 20'

An original stamped Level 3 Soil Report from an approved soil classifier recognized by the State of Georgia Environmental Health Office. A list of approved soil classifiers can be found at: <http://health.state.ga.us/programs/envservices/landuse.asp>

Copy of the floor plan with all rooms labeled – does not have to be drawn to scale

For your information;

If the existing septic system needs to be modified or relocated, you must obtain a permit. An additional fee will be required for the permit.

Please allow our office 10 working days to review the plans and site.