

JOB ANNOUNCEMENT

Deputy Immunization Coordinator (PH Registered Nurse 2)

(unclassified position)

Posted: September 10th, 2019

Deadline/Closing: Until Filled

Location: District Immunizations Unit

Salary: \$47,890-\$58,898 (Salary dependent upon education & experience)

Paygrade: K

Position Number: NEW

Position open to: All qualified applicants



Job Summary:

Provides professional nursing guidance for the Gwinnett, Newton and Rockdale Immunization Program. Performs immunization certificate compliance audits for day care, public and private schools using the CDC Immunization Schedules per program guidelines. Works with the District Public Health Programs to provide support and education. Works with the community to promote, educate and support immunization activities. Serves as the back-up coordinator to the Immunization Unit in the absence of the Coordinator.

Minimum Qualifications:

Bachelor's degree in Nursing from an accredited college or university AND current Georgia license to practice as a Registered Professional Nurse AND CPR certification OR Associate's degree in nursing from an accredited college or university AND One year of PHN experience AND completion of a PHN course within one year of hire AND current Georgia Registered Professional Nurse license AND CPR certification.

Copy of Official College Transcript must be submitted with application.

Preferred Qualifications:

Experience with using the Immunization Schedule for infants, children and adults and using GRITS. One year as a Registered Nurse. One year of Public Health or equivalent nursing experience.

We Offer:

12 paid holidays, 3 weeks each of annual and sick leave per year. A defined benefit retirement plan, life insurance and payroll deductible Health and Flexible Benefits (Dental, Vision, Legal, Long Term Care, Dependent Life, AD&D, Short and Long Term Disability). Medical and Child care spending accounts can be established in addition to deferred compensation options.

Instructions to Apply:

EMAIL, FAX or MAIL a completed application* to:

**Katie Bowles- HR
Gwinnett, Newton, & Rockdale County Health Departments
PO BOX 897**

Lawrenceville, GA 30046

Fax # 770-277-2089

katie.bowles@gnrhealth.com

At Gwinnett, Newton, & Rockdale County Health Departments, we work to protect and improve the health of those who work, live, and play in our community. Our most valuable resource is, by far, the dedicated and highly trained employees who enjoy and appreciate the opportunity they have to serve our community.

Applications may be downloaded at
www.gnrhealth.com

* We do not accept resumes without a fully completed Application for Employment. Required education credentials, license, certification and/or registration must be submitted prior to employment. Due to the volume of applications/resumes, we are unable to provide information regarding status over the telephone. No notification will be sent except to those applicants selected for interviews.

APPLICATIONS MUST BE SUBMITTED NO LATER THAN 5:00 PM ON THE DAY OF DEADLINE

An Equal Opportunity Employer

Under Title I of the ADA, we do not discriminate on the basis of disability in our employment practices.

Applicants selected for employment will be subject to the following:

Pre-employment Drug & Medical Screening | Fingerprint Criminal Record Investigation | Reference Checks