

JOB ANNOUNCEMENT

COVID Vaccine/SPOC Operations RN

Professional Healthcare Worker

(unclassified position)

Posted: August 20th, 2021

Deadline/Closing: Open until filled

Location: Gwinnett, Newton & Rockdale Counties

Salary: \$40/hr – Hourly Full time & Part time

Paygrade: TPW

Position open to: All qualified applicants



Job Summary:

Under broad supervision, provides professional nursing care in accordance with nurse protocols, policies and/or procedures. May serve as a charge nurse to oversee infection control, patient process and flow, and point of dispensing operations. Duties may include providing public health nursing services to individuals, performing collection of specimens, processing COVID tests, COVID-19 vaccine administration, and patient education. Administration sites may include mass vaccination site, Health Department clinics, mobile clinics, community facilities, and patient's homes. Must be prepared to handle minor emergencies related to allergies, anaphylaxis, and respiratory difficulty. May oversee LPNs. Additional duties as needed.

Job Requirements: May be assigned to work OUTSIDE and MUST have the ability to be on your feet for 8+ hours. Part time employees must be flexible with working schedule & be required to work a minimum of 16-24 hours per week. Full time employees must work 40 hours per week. Operational hours may include Monday-Sunday 7:00am-8:00pm & may work COVID operations in Gwinnett, Newton or Rockdale Counties.

This is a Temporary COVID Response position. Continuation dependent on COVID funding.

Minimum Qualifications:

Licensed RN with active and unencumbered GA license
CPR certification
Two years of RN experience
Supervisory and management experience

Preferred Qualifications:

Experience managing multidisciplinary clinical team
Experienced with vaccine administration
Bilingual

Instructions to Apply:

EMAIL, FAX or MAIL a completed application* to:

Katie Bowles - HR
Gwinnett, Newton, & Rockdale County Health Departments
PO BOX 897
Lawrenceville, GA 30046
Fax # 770-277-2089
katie.bowles@gnrhealth.com

At Gwinnett, Newton, & Rockdale County Health Departments, we work to protect and improve the health of those who work, live, and play in our community. Our most valuable resource is, by far, the dedicated and highly trained employees who enjoy and appreciate the opportunity they have to serve our community.

Applications may be downloaded at
www.gnrhealth.com

* We do not accept resumes without a fully completed Application for Employment. Required education credentials, license, certification and/or registration must be submitted prior to employment. Due to the volume of applications/resumes, we are unable to provide information regarding status over the telephone. No notification will be sent except to those applicants selected for interviews.

APPLICATIONS MUST BE SUBMITTED NO LATER THAN 5:00 PM ON THE DAY OF DEADLINE

An Equal Opportunity Employer

Under Title I of the ADA, we do not discriminate on the basis of disability in our employment practices.

Applicants selected for employment will be subject to the following:

Pre-employment Drug & Medical Screening | Fingerprint Criminal Record Investigation | Reference Checks