

JOB ANNOUNCEMENT

Women's Health Coordinator

PH Nursing Program Consultant SPV

(unclassified position)

Posted: August 10th, 2021

Deadline/Closing: Open Until Filled

Location: District Office-Women's Health

Salary: \$52,000-\$70,000

Paygrade: N

Position Number: 00195469

Position open to: All qualified applicants



Job Summary: Under the supervision of the Director of District Programs, this position is responsible for the successful implementation of the Gwinnett, Newton, and Rockdale Counties Women's Health Programs. Responsibilities include review and implementation of the State and District Program BCCP and Family Planning policies, monitoring WH client records for program requirements and compliance, reviewing imaging and cytology reports, assists with staff training, managing program budgets, and reporting. Supervisory responsibilities may include professional nurse and/or advanced level practitioners, clerical and/or technical staff

Minimum Qualifications:

Master's degree in nursing, public health or related field from an accredited college or university AND Four years of nursing experience AND current Georgia Registered Professional Nurse license AND CPR certification OR Bachelor's degree in nursing from an accredited college or university AND Six years of nursing experience AND current Georgia Professional Nurse license AND CPR certified OR Four years of experience at the lower level PH Nursing Prog Consultant 3 (HCP212) or position equivalent AND current Georgia Registered Professional Nurse license AND CPR certified

Copy of Official College Transcript must be submitted with application.

Preferred Qualifications: Women's Health Nurse Practitioner or expanded role RN with PH experience in Women's Health. Familiar with record review and terminology used in reports for Women's Health clients to include, but not limited to PAP, HPV, mammogram, ultrasound and biopsy reports.

We Offer:

12 paid holidays, 3 weeks each of annual and sick leave per year. A defined benefit retirement plan, life insurance and payroll deductible Health and Flexible Benefits (Dental, Vision, Legal, Long Term Care, Dependent Life, AD&D, Short and Long Term Disability). Medical and Child care spending accounts can be established in addition to deferred compensation options.

Instructions to Apply:

EMAIL, FAX or MAIL a completed application* to:

Katie Bowles- HR
Gwinnett, Newton, & Rockdale County Health Departments
PO BOX 897

Lawrenceville, GA 30046

Fax # 770-277-2089

katie.bowles@gnrhealth.com

At Gwinnett, Newton, & Rockdale County Health Departments, we work to protect and improve the health of those who work, live, and play in our community. Our most valuable resource is, by far, the dedicated and highly trained employees who enjoy and appreciate the opportunity they have to serve our community.

Applications may be downloaded at
www.gnrhealth.com

* We do not accept resumes without a fully completed Application for Employment. Required education credentials, license, certification and/or registration must be submitted prior to employment. Due to the volume of applications/resumes, we are unable to provide information regarding status over the telephone. No notification will be sent except to those applicants selected for interviews.

APPLICATIONS MUST BE SUBMITTED NO LATER THAN 5:00 PM ON THE DAY OF DEADLINE

An Equal Opportunity Employer

Under Title I of the ADA, we do not discriminate on the basis of disability in our employment practices.

Applicants selected for employment will be subject to the following:

Pre-employment Drug & Medical Screening | Fingerprint Criminal Record Investigation | Reference Checks