

JOB ANNOUNCEMENT

WIC Lab Tech 2

(unclassified position)

Posted: September 28th, 2021

Deadline/Closing: Open Until Filled

Location: Lawrenceville Health Center-WIC

Salary: \$30,000

Paygrade: E

Position Number: 00013155

Position open to: All qualified applicants



Job Summary:

The WIC lab assistant performs only length and weight on infants; and height, weight, and hemoglobin testing utilizing capillary skin puncture or non-invasive pulse oximetry technology on children and women. This individual distributes lab results and confidential patient records to nutrition professionals in a timely and organized manner. Keeps accurate logs of lab supplies, and notifies the manager when an order should be placed. Responsible for keeping work area neat and disinfected. May assist with other routine clerical functions to serve WIC participants. A successful lab assistant must be dependable, organized, adaptable, and offer great customer service, even in a stressful environment and should work effectively individually or as part of a team.

Minimum Qualifications:

High school diploma or GED AND One year of experience in a laboratory setting or a related area OR One year of experience required at the lower level Laboratory Tech 1 (LST030) or position equivalent.

Preferred Qualifications:

These qualifications are preferred, but not required: Experience with finger sticks in a lab/clinic setting, experience working in WIC/public health, fluency in a language other than English (preferably Spanish).

We Offer:

12 paid holidays, 3 weeks each of annual and sick leave per year. A defined benefit retirement plan, life insurance and payroll deductible Health and Flexible Benefits (Dental, Vision, Legal, Long Term Care, Dependent Life, AD&D, Short and Long Term Disability). Medical and Child care spending accounts can be established in addition to deferred compensation options.

Instructions to Apply:

EMAIL, FAX or MAIL a completed application* to:

Katie Bowles - HR

Gwinnett, Newton, & Rockdale County Health Departments

PO BOX 897

Lawrenceville, GA 30046

Fax # 770-277-2089

katie.bowles@gnrhealth.com

At Gwinnett, Newton, & Rockdale County Health Departments, we work to protect and improve the health of those who work, live, and play in our community. Our most valuable resource is, by far, the dedicated and highly trained employees who enjoy and appreciate the opportunity they have to serve our community.

Applications may be downloaded at
www.gnrhealth.com

* We do not accept resumes without a fully completed Application for Employment. Required education credentials, license, certification and/or registration must be submitted prior to employment. Due to the volume of applications/resumes, we are unable to provide information regarding status over the telephone. No notification will be sent except to those applicants selected for interviews.

APPLICATIONS MUST BE SUBMITTED NO LATER THAN 5:00 PM ON THE DAY OF DEADLINE

An Equal Opportunity Employer

Under Title I of the ADA, we do not discriminate on the basis of disability in our employment practices.

Applicants selected for employment will be subject to the following:

Pre-employment Drug & Medical Screening | Fingerprint Criminal Record Investigation | Reference Checks