

# JOB ANNOUNCEMENT

## Health Educator

(unclassified position)

**Posted:** November 4<sup>th</sup>, 2021

**Deadline/Closing:** Open Until Filled

**Location:** District Office-Community Health

**Salary:** \$34,000-\$42,000 (Based on Education)

**Paygrade:** H

**Position Number:** 00162298

**Position open to:** All qualified applicants



**Job Summary:** Under limited supervision, coordinates a district-wide Health Promotion program. Develops, implements, and evaluates community, school, and/or occupational health projects and initiatives. Manages program/project budgets, grants and contracts. Communicates effectively with community partners, other government agencies, contractors, and customers. Represents the District in public speaking engagements and training classes. Collects, analyzes, and interprets data and prepares reports. Researches and prepares grant applications. Assists other Health Department teams in carrying out our essential Public Health services. Performs other related responsibilities as assigned to meet organizational needs.

### Minimum Qualifications:

Master's degree in public health education from an accredited college or university OR Bachelor's degree in education, social, behavioral or biological sciences or a directly related field from an accredited college or university.

**Copy of Official College must be submitted with application.**

### Preferred Qualifications:

Experience in Public Health. Excellent communication skills, both written and oral. Experience working in a community setting (i.e. health fairs). Knowledgebase of health promotions and behavioral modification techniques. Experience in coalition building and/or health advocacy. Experience in developing and writing reports. Proficient at Microsoft Office suite.

### We Offer:

12 paid holidays, 3 weeks each of annual and sick leave per year. A defined benefit retirement plan, life insurance and payroll deductible Health and Flexible Benefits (Dental, Vision, Legal, Long Term Care, Dependent Life, AD&D, Short and Long Term Disability). Medical and Child care spending accounts can be established in addition to deferred compensation options.

### **Instructions to Apply:**

EMAIL, FAX or MAIL a completed application\* to:

Katie Bowles - HR  
Gwinnett, Newton, & Rockdale County Health Departments  
PO BOX 897  
Lawrenceville, GA 30046

Fax # 770-277-2089

[katie.bowles@gnrhealth.com](mailto:katie.bowles@gnrhealth.com)

At Gwinnett, Newton, & Rockdale County Health Departments, we work to protect and improve the health of those who work, live, and play in our community. Our most valuable resource is, by far, the dedicated and highly trained employees who enjoy and appreciate the opportunity they have to serve our community.

Applications may be downloaded at  
[www.gnrhealth.com](http://www.gnrhealth.com)

\* We do not accept resumes without a fully completed Application for Employment. Required education credentials, license, certification and/or registration must be submitted prior to employment. Due to the volume of applications/resumes, we are unable to provide information regarding status over the telephone. No notification will be sent except to those applicants selected for interviews.

**APPLICATIONS MUST BE SUBMITTED NO LATER THAN 5:00 PM ON THE DAY OF DEADLINE**

### **An Equal Opportunity Employer**

Under Title I of the ADA, we do not discriminate on the basis of disability in our employment practices.

*Applicants selected for employment will be subject to the following:*

Pre-employment Drug & Medical Screening | Fingerprint Criminal Record Investigation | Reference Checks