Gwinnett, Newton, & Rockdale County Health Departments

JOB ANNOUNCEMENT

Public Health LPN 3 - Immunizations

(unclassified position)

Posted: December 15th, 2021 Deadline/Closing: Until Filled Location: Immunizations Program Salary: \$38,000+ (Based on experience) Position Number: 00176520 Position open to: All qualified applicants



Job Summary:

Under general supervision, supports the District Immunization program through program/facility immunization record auditing, providing patient immunizations, participating in immunization events (clinical and outreach) and providing employee related immunizations and follow-up. Oversees occupational health needs of GNR staff including tracking immunizations, screenings, and providing trainings.

Minimum Qualifications:

Vocational/Technical degree in licensed practical nursing from an accredited college AND Four years of LPN public health experience AND current Georgia license to practice as a Licensed Practical Nurse AND CPR certification.

Copy of Official College Transcript & Licensure must be submitted with application.

Preferred Qualifications:

One year of experience as an LPN in a Public Health, hospital, or clinic setting. Experience providing immunizations. Competency and working experience with electronic medical records and standard office software, Experience with occupational health. Knowledge of CDC recommended immunization schedules. Experience conducting audits and clinical administrative duties. Customer service experience.

We Offer:

12 paid holidays, 3 weeks each of annual and sick leave per year. A defined benefit retirement plan, life insurance and payroll deductible Health and Flexible Benefits (Dental, Vision, Legal, Long Term Care, Dependent Life, AD&D, Short and Long Term Disability). Medical and Child care spending accounts can be established in addition to deferred compensation options.

Instructions to Apply:

Applications found on <u>www.gnrhealth.com</u> Career page tab EMAIL, FAX or MAIL a <u>completed</u> application* to:

Katie Bowles - HR Gwinnett, Newton, & Rockdale County Health Departments PO BOX 897 Lawrenceville, GA 30046

Fax # 770-277-2089

At Gwinnett, Newton, & Rockdale County Health Departments, we work to protect and improve the health of those who work, live, and play in our community. Our most valuable resource is, by far, the dedicated and highly trained employees who enjoy and appreciate the opportunity they have to serve our community.

Applications may be downloaded at www.gnrhealth.com

katie.bowles@gnrhealth.com

* We do not accept resumes without a fully completed Application for Employment. Required education credentials, license, certification and/or registration must be submitted prior to employment. Due to the volume of applications/resumes, we are unable to provide information regarding status over the telephone. No notification will be sent except to those applicants selected for interviews.

APPLICATIONS MUST BE SUBMITTED NO LATER THAN 5:00 PM ON THE DAY OF DEADLINE

An Equal Opportunity Employer Under Title I of the ADA, we do not discriminate on the basis of disability in our employment practices. *Applicants selected for employment will be subject to the following:* Pre-employment Drug & Medical Screening | Fingerprint Criminal Record Investigation | Reference Checks