

JOB ANNOUNCEMENT

TB Case Manager

Communicable Disease Specialist 2

(unclassified position)

Posted: October 19th, 2021

Deadline/Closing: Open until filled

Location: Preventive Health Clinic

Salary: \$34,000 - \$42,000 (Based on Education)

Paygrade: I

Position Number: 00149737

Position open to: All qualified applicants



Job Summary:

Under general supervision, performs TB case management and assists in the operations of the TB Control Program for Gwinnett, Newton, and Rockdale Counties. Investigates and manages active Tuberculosis cases, contacts, and suspects. Works with TB case program manager, lead case manager and clinicians to complete all necessary investigation documentation, data entry, and directly observed therapy. Provides education and outreach regarding TB control and Prevention. Collaborates with local, state, and federal partners to assist with TB control.

Minimum Qualifications:

Bachelor's degree from an accredited college or university AND Six months of related experience OR Associate's degree from an accredited college or university AND Two years of experience in a related area OR Four years of experience in a medical related field OR licensure as a registered nurse AND One year of nursing experience OR One year of experience at the lower level Communicable Disease Spec 1 (HCP080) or position equivalent.

3 Year Motor Vehicle Report and

Copy of Official College Transcript must be submitted with application.

Preferred Qualifications:

Experience working in a Public Health or Community Health setting. Social service experience including case management or provision of services. Experience working with patients with communicable diseases. Excellent communication, written and oral, are essential. Clinical certifications including certified nursing assistant, medical assistant, phlebotomy, etc. Experience with data entry and/or electronic medical records. Multilingual.

We Offer:

12 paid holidays, 3 weeks each of annual and sick leave per year. A defined benefit retirement plan, life insurance and payroll deductible Health and Flexible Benefits (Dental, Vision, Legal, Long Term Care, Dependent Life, AD&D, Short and Long Term Disability). Medical and Child care spending accounts can be established in addition to deferred compensation options.

Instructions to Apply:

EMAIL, FAX or MAIL a completed application* to:

Katie Bowles - HR

Gwinnett, Newton, & Rockdale County Health Departments

PO BOX 897

Lawrenceville, GA 30046

Fax # 770-277-2089

katie.bowles@gnrhealth.com

At Gwinnett, Newton, & Rockdale County Health Departments, we work to protect and improve the health of those who work, live, and play in our community. Our most valuable resource is, by far, the dedicated and highly trained employees who enjoy and appreciate the opportunity they have to serve our community.

Applications may be downloaded at
www.gnrhealth.com

* We do not accept resumes without a fully completed Application for Employment. Required education credentials, license, certification and/or registration must be submitted prior to employment. Due to the volume of applications/resumes, we are unable to provide information regarding status over the telephone. No notification will be sent except to those applicants selected for interviews.

APPLICATIONS MUST BE SUBMITTED NO LATER THAN 5:00 PM ON THE DAY OF DEADLINE

An Equal Opportunity Employer

Under Title I of the ADA, we do not discriminate on the basis of disability in our employment practices.

Applicants selected for employment will be subject to the following:

Pre-employment Drug & Medical Screening | Fingerprint Criminal Record Investigation | Reference Checks