



We're hiring.

Accountant 3

GNR DISTRICT OFFICE- 2570 RIVERSIDE PKWY, LAWRENCEVILLE, GA. 30046

The position is open to all qualified applicants.

Date posted | February 20th, 2023

Application Deadline | Open until filled

Position Number(s) | 00180013

Position type | Unclassified

Salary | \$45,000-\$51,000 (BOE)

Paygrade | K

Job Summary

Under broad supervision, performs or oversees the development, implementation and monitoring of accounting activity for a department or agency. Analyzes financial information and programs, identifies financial trends, makes recommendations to management and prepares a full range of financial reports, including specialized or non-standard reports. Performs professional level finance and accounting functions and general support functions.

Qualifications

Minimum

Master's degree in accounting from an accredited college or university AND One year of professional accounting experience OR Bachelor's degree in accounting from an accredited college or university AND Two years of professional accounting experience OR Bachelor's degree in a business curriculum which included completion of introductory and intermediate accounting sequence from an accredited college or university AND Three years of professional accounting experience.

Preferred

5 years of experience with A/P preferred. 3+ years of advanced experience with Excel and Word. Experience in researching and resolving transactional issues with attention to detail. Experience with financial reconciliations, budget projections and fiscal analysis. Experience in meeting deadlines. Experience using Mitchell & McCormick software. Experience in role(s) that required internal and external customer service.

Make a difference in the health of your community and get great benefits, too.

Apply today.

1. Download an application at www.gnrhealth.com.
2. Email, fax or mail your completed application:

Attn: Katie Bowles, Human Resources
GNR Public Health
2570 Riverside Parkway, Lawrenceville, GA 30046
Katie.Bowles@gnrhealth.com or Fax 888-883-5187

Benefits package includes

- 13 paid holidays
- Three weeks annual leave per year
- Three weeks sick leave per year
- Defined benefit retirement plan, life insurance, and payroll deductible health & flexible benefits including dental, vision, long-term care, dependent life, AD&D, and short- and long-term disability
- Medical and child care spending accounts in addition to deferred compensation accounts

GNR Public Health does not accept resumes without a fully completed employment application. Applications must be received no later than 5:00 p.m. on the application closing date. Required education credentials, license, certification and/or registration must be submitted prior to employment. Due to the volume of applications we receive, we are unable to provide information regarding the status of your application over the phone. Application status is not sent to individuals who are not selected for interviews.

An Equal Opportunity Employer. Under Title I of the ADA, we do not discriminate on the basis of disability in our employment practices. Applicants selected for employment will be subject to the following: Pre-employment Drug & Medical Screening, Fingerprint Criminal Record Investigation, and Reference Checks.