



ENVIRONMENTAL HEALTH OFFICES

GWINNETT

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Lawrenceville, GA 30046
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📠 866.265.4293

NEWTON

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ROCKDALE

1329 Portman Drive, Suite F
Conyers, GA 30094
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TEMPORARY FOOD SERVICE ORGANIZER APPLICATION

Application Date _____

EVENT INFORMATION

Event Start Date _____ Event End Date _____

Event Name _____

Event Address _____

Event City _____ State _____ Zip _____

Hours of Operation

Day	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Opening							
Closing							

EVENT ORGANIZER INFORMATION

Name _____

Address _____

City _____ State _____ Zip _____

Phone 1 () _____ Phone 2 () _____ Fax () _____

Email _____

VENDORS

Number of Vendors/Booths _____

LIST OF VENDORS—Attach a list of all food vendors and map of vendor locations you have scheduled for the event. The list MUST include their names and contact information.

RESPONSIBILITIES OF THE ORGANIZER

The organizer's responsibility is the following:

- (i) Ensure that only vendors permitted by the Health Authority are allowed to participate in the event,
- (ii) The organizer and property owner must notify the Health Authority 30 days prior to the event taking place and provide a list of food vendors who will be allowed by that organizer to participate in the event, and
- (iii) Ensure that any unauthorized or unpermitted vendor found participating in an event shall immediately leave the event premises and shall be charged with a violation of this Rule.

Event Organizer Signature _____

Office Use Only: EHS Initials _____